

Personal, Career, and School Development Skills.

Course Number: 0500500/050051

Course Syllabus

2017-2018

Mrs. L Smith

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“The Effort that you put forth will be the reward that you receive”

The purpose of this course is to provide students with an opportunity to experience success in school and improve attitudes and behaviors towards learning, self, school and community.

Goals of the Program:

- To help students make a successful transition to high school.
- To increase student responsibility in the areas of attendance, grades, interpersonal relationships, etc.
- To encourage organizational skills, planner use, and time management for academic success.
- To provide mentoring to students in a supportive classroom environment.

The content should include, but not be limited to, the following:

- knowledge of self and others
- development of positive attitudes
- family relationships
- peer pressure
- study skills
- individual responsibility
- goal setting
- career planning
- time management
- decision making
- leadership skills
- problem solving
- note-taking skills
- employability skills
- life management skills
- critical thinking skills

Methods of Assessment:

40% = Formative Assessments

60% = Summative Assessments

*Each 9 weeks grading period, students shall have the opportunity to retake at least one summative assessment. Additional retakes shall be determined based upon individual student data.

*Students who are submitting late work (due to absence) should have one day, or one day for each day absent (whichever is greater), to submit work unless I determine there are extenuating circumstances which necessitate an extension.

Policies and Procedures

Classroom Expectations for Successful Students:

1. Be On Time- to class and with all assignments
2. Follow all directions the first time given
3. Give 100% effort in all activities
4. Be supportive and respectful to self as well as others
5. Come to class prepared and on time.

DeLand High's Discipline Plan Procedures:

1. Teacher Intervention (verbal warning, time out, loss of privilege)
2. Teacher Intervention (contact guardian, detention, teacher/student conference, seat change, or isolation)
3. Write a referral and send students to Dean's Office. Level 3 or higher offense, send student to Dean immediately

Cell Phone & Electronic Devices:

All electronic devices are to be turned OFF and kept out of sight while IN my classroom unless the technology allowed sign is posted. The 1st offense will receive a warning. The second offense will receive a referral. The 3rd offense will receive a 1 day suspension.

Supply List:

Planner (weekly/monthly) Paper, pencils and blue or black pens 3 ring binder

Each student will be asked to maintain a class notebook (3-ring Binder or spiral notebook) with all handouts, notes, and reflective entries *which should be brought to class each and every day!* I believe that taking notes and details will aid students in many ways. Student work in the notebook will be inspected and graded from time to time during the course and *will be vital* to students' success, as no textbook will be assigned. NOTEBOOK CHECKS will count as a formative grade!

Please complete and return the following form. You and your child's signature indicate that you are aware and understand the policies and procedures that your child will be expected to follow this year to ensure their success. Please feel free to contact me at any time with questions or concerns you may have.

Student Name: _____

Student Sign: _____

Parent/Guardian Name: _____

Parent/Guardian Sign: _____

Date; _____

Parent Phone Number: _____

Parent Email Address: _____

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