

DELAND HIGH SCHOOL

Teacher: Sra. Jiménez

Class: Español I

E-mail: zrjimene@volusia.k12.fl.us

Class goals: During this year, students are expected to expand their knowledge of Spanish through three major blocks: vocabulary, the grammar, and the practice of communication in the context of the “travels” to different Hispanic countries and the challenges. Santillana Español 1 textbook provides students with diverse and meaningful activities that will allow them to communicate effectively in the target language. The year will be based on following four pairs of enthusiasts of the Spanish language as they explore the Spanish-speaking world. We will have activities which aim to motivate the students and promote independent work. Florida’s history, population, and culture have a strong presence in our textbook. By the end of the year, it is expected that students will be better prepared to have real life conversations with Spanish-speaking members of their communities, and also appreciate and respect their culture.

Required texts and materials:

Santilla Español I Text and Workbook

pencils and pens (black/blue and red)

highlighter

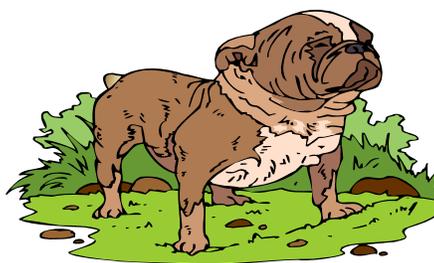
White binder: 1” plastic binder cover

Notebook papers

Dividers

Needed for studying-optional

Note cards (in class practice and home study)



Major Units: Spanish 1 will be organized into 5 units of study. These units are organized in the three major blocks: **La llegada** (arrival to the country being studied), **los desafíos** (student challenges) and **el encuentro** (wrap-up of lesson).

Lección Preliminar: Florida’s Hispanic heritage, Spelling and pronouncing words in Spanish, Greetings and introductions, goodbyes and expressions of courtesy, the classroom, classroom expressions, asking questions, days and dates, the school Schedule, weather and seasons, three reasons to learn Spanish, Spanish around the world, and learning strategies.

Unit 1: México

Vocabulary-people, physical characteristics, personality traits, family, temporary states and conditions

Grammar- subject pronouns, the verb SER, adjectives, the verb TENER, expressing possession with adjectives and with the preposition DE, the verb ESTAR

Culture- Mexico City/ reading: *Tenochtitlan*, the southern indigenous population of Mexico

Unit 2: Puerto Rico

Vocabulary- the house, furniture and the objects in the house, household chores, leisure chores

Grammar-nouns, articles, agreement with nouns, expressing existence, the verb HABER, expressing location, regular –ar verbs, present tense –er and –ir verbs, expressing obligations, TENER QUE, HAY QUE, adverbs of frequency

Culture- Old San Juan, salsa/ reading: *El Morro*

Unit 3: Guatemala

Vocabulary- shopping, describing clothing and footwear

Grammar- stem-changing verbs e > ie, o > ue, the verb IR, the verb GUSTAR, demonstratives, comparative adjectives

Culture- the Mayan city of Tikal, the quetzal,/reading: *Desde Chichicastenango*

Unit 4: Perú

Vocabulary- foods and beverages, food stores, at the table, describing food

Grammar- adverbs of quantity, expressing want, preference, and rejection, the verbs QUERER and PREFERIR, irregular verb in the Yo form, direct object pronouns, indirect object pronouns, stem-changing verbs e > i

Culture- the Incas, the Nazca lines/ reading: *Festival Inca del Inti Raymi*

Unit 5: España

Vocabulary- parts of the body, personal hygiene, symptoms and illnesses, basic remedies, healthy habits

Grammar- the verbs VER, OIR, OLER, DECIR, reflexive verbs, the verb DOLER

Culture- Madrid, the south, an Arabic heritage/ reading: *El Guernica*

GRADING POLICIES AND PROCEDURES FOR SRA. JIMENEZ CLASSROOM

BASIC CLASSROOM RULES:

- Be present and on time. * Keep off electronic devices
- Bring all learning materials with you.
- Sit in your daily assigned seat.
- Respect other people and their property.

CONSEQUENCE for CHOOSING to break a rule:

1. Warning
2. Parent Contact
3. Referral with parent contact

THESE ARE THE PROCEDURES THAT WILL ESTABLISH OUR CLASSROOM CULTURE:

The first week you will be assigned a seat. For the remainder of the school year you will be assigned a different seat daily. This is done to maximize learning and to coincide with the tasks designed for the day.

ENTERING THE CLASSROOM:

Food, drinks, and/or gum are not permitted during instructional time.

When you enter this classroom, walk in quietly, turn off your phone, place it in “**La casa del teléfono**” and take your number. Sit in your assigned seat, get out your materials for work and get to work immediately on the assignment that is posted. Bell- work assignment is to be completed quietly on your own.

The assignment and the daily agenda will always be posted on the board. (Weekly agenda’s will also be posted on Gradebook. (to see the daily agendas, click on the Narrative).)

If there is homework to be turned in, place it in the large bin corresponding to your class period. All homework assignments are due at the beginning of the period.

WHEN YOU ARE TARDY:

Bring a pass from the office. Enter the room quietly, find your assigned seat, and sit down.

A referral is going to be given if student arrives five minutes late.

WHEN YOU ARE ABSENT:

Check on Gradebook (click on the Narrative to see the specific daily agenda)

You will be given one day for each day absent to turn in make-up work. (Refer to School Policy as found in the **STUDENT HANDBOOK.**** It is responsibility of the student or parent to request make-up work from the teacher.

If you are absent for a test or a quiz you will have **one week to come in (before school-6:45; Or after school 3:00-3:45) and make up the quiz or test.**

HOMEWORK:

Homework is collected at the beginning of the period.

I will accept late homework for partial credit.

Homework that is graded for correctness will be a formative grade.

PREVIOUSLY ASSIGNED PROJECTS AND/OR ASSIGNMENTS WITH DUE DATES:

All previously assigned projects and/ or assignments are due on the assigned date. Please make arrangement to get them to me if you plan on being absent.

Being tardy, does not excuse you from turning in your homework or dated project/assignment on time.

BINDER:

Each of you will decorate a computer paper to be placed in the cover front side of your binder (to be graded).

This will be kept all year long. The back side will be used to keep your Syllabus-class procedures form signed.

The binder will contain your daily work: Should be organized by unit content: **Los desafios-**

vocabulario/gramatica /nota cultural. Tareas/Workbook assignment/ handout papers

DURING INDEPENDENT STUDY, STUDENTS SEEKING HELP:

You are to raise your hand for permission to speak or if you need help.

DURING GROUP INSTRUCTION:

Be respectful and listen to others.

Raise your hand and wait to be called upon before answering.

COOPERATIVE LEARNING:

“The class will be divided into groups many times. The size of the group will depend on the nature of the activity. There is no need to ask if you can work with a particular person because the groups are not fixed.

Prepare yourself for the career world, where you will be working with many different combinations of people on committees, in groups, and on project teams for different lengths of time.”

When getting together in groups please pick up, don't drag, your desks to move them.

You are responsible for your own job and the results of the group.

Work together within your group to help one another master the objectives.

If you have a question, ask your support buddies first.

You must be willing to help if a support buddy asks you for help.

If no one can answer a question, appoint one person to raise a hand for help from me.

Remember not to disrupt other groups.

Remember to use 1" voices.

MOVEMENT OF PAPER:

Once again, homework is placed in the large bin, located in the back of the room, which corresponds to the class period.

As often as possible, papers will be returned, and placed in the bin designated for your class, which is located in the front of the room. (Upon completion and/or when called for, papers will be passed up to the front of the room).

TAKING TESTS AND QUIZZES:

Keep your eyes on your own paper.

No talking. Talking will result in the test being taken away. I reserve the right to give the student a zero for the test or give partial credit after grading what had been completed up to the time of the infraction.

No disruptions.

Cheating will result in a zero.

You will have the opportunity each 9-weeks to re-take one Summative, within 3 weeks following the test.

KEEPING YOUR DESK AND CLASSROOM ORDERLY:

Please make sure you wipe your shoes before entering the room.

Hold on to whatever garbage needs to be thrown out and do so as you go out of the classroom. **This classroom is not the gym...we do not throw baskets!**

During independent study you may raise your hand, wait to be acknowledged, then go throw out your garbage.

Recycling bin is for paper only.

Place all other garbage in the trash cans.

Writing in the textbooks, on the desks or classroom walls is considered defacing School Board property and is reason for a referral.

LEAVING THE CLASSROOM:

Going to office/guidance counselor: request a pass prior to the beginning of class.

Going to the clinic: request a pass prior to the beginning of class and if you get sick during class raise three fingers (help), I will silently acknowledge you and write you the pass.

Water pass: raise hand ask : “¿Puedo beber agua?”. Once I respond to your question, you may leave your seat, go to the front board where the pass will be located on a small clipboard, write your name, the time you are going out and quietly leave the room. Upon returning, write the time you came back and place the pass back on the clipboard and return to your seat quietly.

Water fountain: Located right outside our door.

Bathroom pass raise hand ask: ¿Puedo ir al baño?. Once I respond to your question, you may leave your seat, go to the front board where the pass will be located on a small clipboard, write your name, the time you are going out and quietly leave the room. Upon returning, write the time you came back and place the pass back on the clipboard and return to your seat quietly.

IMPORTANT: No restroom use the first or last ten minutes of class and only one person will be out with the bathroom pass at a given time.

I reserve the right to deny the pass if privilege is abused.

Water fountain: Located right outside our door

FIRE DRILL:

Remain quiet.

Quickly collect all your belongings.

Move quickly and quietly following this classroom's evacuation route-student parking lot in front of the auditorium. We will stay together but if you are separated from the class, we will regroup under the shade of a tree until we are signaled to return to our class.

DISMISSAL AT THE END OF THE PERIOD:

Five minutes, before dismissal, student will pick-up phone from "La casa del teléfono" and go back to seat.

You are to remain in your seat until I dismiss the class. The bell does not dismiss the class; the students do not dismiss the class. I will dismiss the class.

Make sure there is no garbage left on the floor.

OTHER IMPORTANT ISSUES:

We will do the following quickly and quietly with respect, consideration to others without disturbing other classes in session -Going to the library, walking in the hall during class time.

Responding to a severe weather alert and responding to a bomb threat: we will listen carefully and follow the school's verbal directions

METHODS OF ASSESSMENT: *Diagnostic (0%) **Formative (40%) *** Summative (60%)

GRADING SCALE: Grades will be entered weekly on Gradebook. Grades will be weighted as follows

90-100 A	0% Diagnostic
80-89 B	40% Formative – Daily assessment/handout/Homework/Quizzes
70-79 C	60% Summative- Unit Test/Projects/Writing and Oral TEST
60-69 D	
0 -59 F	

Once again, please note that I may override the final grade if your overall performance warrants it.

Student signature: _____ ***Date:*** _____

Parent signature: _____ ***Date:*** _____

THANK YOU! I WILL BE FAIR AND CONSISTENT IN ADMINISTERING MY GRADING POLICIES AND CLASSROOM PROCEDURES. I'M LOOKING FORWARD TO A GREAT SCHOOL YEAR!

DELAND HIGH SCHOOL

Teacher: Sra. Jiménez

Class: Español 2

E-mail: zrjimene@volusia.k12.fl.us

Class goals: During this year, students are expected to expand their knowledge of Spanish through three major blocks: vocabulary, the grammar, and the practice of communication in the context of the “travels” to different Hispanic regions with all its challenges. **Santillana Español 2**, the textbook provides students with diverse and meaningful activities that will allow them to communicate effectively in the target language, and aim to motivate the students and promote independent work. Florida’s history, population, and culture have a strong presence in this textbook. By the end of the year, it is expected that students will be better prepared to have real life conversations with Spanish-speaking members of their communities, and also appreciate and respect their culture.

Required texts and materials:

Santilla Español II Text and Workbook

Notebook paper

pencils and pens (black/blue and red)

highlighter

White binder 1” with plastic cover

Dividers



Needed for studying-optional

Note cards (in class practice and home study)

Major Units: Spanish II will be organized into **5 units of study**. These units are organized in the study of Hispanic geographical regions with cultural similarities. The vocabulary is organized by topic or situations related to the theme of the unit. The presentation of grammar is linked to a communicative function. Each unit is divided into three major blocks: **La llegada** (arrival to the country being studied), **los desafíos** (student challenges) and **el encuentro** (wrap-up of lesson).

Lección Preliminar: Contributions of Florida's Hispanic Population, greetings and introductions, goodbyes and expressions of courtesy, describing people and things and states of being, talking about home, shopping and foods, expressing different degrees of liking and expressing habitual actions in the present tense, talking about minor illnesses, talking about daily routines, talking about nature, travel and transportation, expressing place and existence.

Unit 1: Centroamérica

Vocabulary-personal and family relationships, physical characteristics and personality traits, emotional states and feelings, personal information

Grammar- possessives, adjectives and nouns, comparisons and superlatives, interrogatives

Culture- Mestizaje and cultura, riqueza natural/ reading: *El blog de Ichxel*

Unit 2: Las Antillas

Vocabulary- the house, furniture and the objects in the house, household chores, electrical appliances, the neighborhood, places and services

Grammar-present progressive, direct object pronouns, indirect object pronouns, demonstratives

Culture- Barrios coloniales, música caribeña/ reading: *Estilo de vida caribeño*

Unit 3: Andes Centrales

Vocabulary-clothing and accessories, describing clothes, stores and establishments, shopping

Grammar- the preterite of regular –ar verbs, the preterite of regular –er and –ir verbs, the preterite of the verbs SER, IR, DECIR, TENER, ESTAR, and HACER, the preterite tense of stem-changing –ir verbs

Culture-Andes centrales, quechuas and aymaras, los quechuas, Las islas Galápagos/reading: *Textiles andinos bolivianos*

Unit 4: Norteamérica

Vocabulary- foods buying foods, in the kitchen, in the restaurant

Grammar-expressing amount, indefinites, singular affirmative commands, plural affirmative commands, negative commands

Culture- El Camino real de Tierra Adentro, los chicanos/ reading: *la receta de guacamole*

Unit 5: España

Vocabulary- parts of the body, personal hygiene, health: symptoms and illnesses, **healthy** habits

Grammar-the past participle, adverbs ending in *–mente*, *por* and *para*, making recommendations

Culture- España y el Mediterráneo, La Noche de San Juan, las lenguas romances / reading: Figura en una Ventana, de Salvador Dalí

GRADING POLICIES AND PROCEDURES FOR SRA. JIMENEZ CLASSROOM

BASIC CLASSROOM RULES:

- Be present and on time.
- Bring all learning materials with you.
- Sit in your daily assigned seat.
- Respect other people and their property.

CONSEQUENCE for CHOOSING to break a rule:

4. Warning
5. Parent Contact
6. Referral with parent contact

THESE ARE THE PROCEDURES THAT WILL ESTABLISH OUR CLASSROOM CULTURE:

The first week you will be assigned a seat. For the remainder of the school year you will be assigned a different seat daily. This is done to maximize learning and to coincide with the tasks designed for the day.

ENTERING THE CLASSROOM:

Food, drinks, and/or gum are not permitted during instructional time.

When you enter this classroom, walk in quietly, place your phone in “La casa del teléfono” take your number. Sit in your assigned seat, get out your materials for work and get to work immediately on the assignment that is posted.

Bell work assignment is to be completed quietly on your own.

The assignment and the daily agenda will always be posted on the board. (Weekly agenda’s will also be posted on Gradebook. (to see the daily agendas, click on the Narrative).

If there is homework to be turned in, place it in the large bin corresponding to your class period. All homework assignments are due at the beginning of the period.

WHEN YOU ARE TARDY:

Bring a pass. Enter the room quietly, find you assigned seat, and sit down.

A referral is going to be given if student arrives five minute late.

WHEN YOU ARE ABSENT:

Check on Gradebook (click on the Narrative to see the specific daily agenda)

You will be given one day for each day absent to turn in make-up work.

If you are absent for a test or a quiz you will have one week to come in (before school-6:45; Or after school 3:00-3:45) and make up the quiz or test.

HOMEWORK:

Homework is collected at the beginning of the period.

I will accept late homework for partial credit.

Homework that is graded for correctness will be a formative grade.

PREVIOUSLY ASSIGNED PROJECTS AND/OR ASSIGNMENTS WITH DUE DATES:

All previously assigned projects and/ or assignments are due on the assigned date. Please make arrangements to get them to me if you plan on being absent.

Being tardy does not excuse you from turning in your homework or dated project/assignment on time.

BINDER:

Each of you will decorate a computer paper to be placed as a cover in your binder. This will be kept all year long.

The binder will contain your daily work (vocabulario/gramatica/Practica de vocabulario-gramatica/Tareas), Mutual Respect Agreement (Syllabus form signed) and the back will be used to register your absences.

DURING INDEPENDENT STUDY, STUDENTS SEEKING HELP:

You are to raise your hand for permission to speak or if you need help.

DURING GROUP INSTUCTION:

Be respectful and listen to others.

Raise your hand and wait to be called upon before answering.

COOPERATIVE LEARNING:

“The class will be divided into groups many times. The size of the group will depend on the nature of the activity. There is no need to ask if you can work with a particular person because the groups are not fixed. Prepare yourself for the career world, where you will be working with many different combinations of people on committees, in groups, and on project teams for different lengths of time.”

When getting together in groups please pick up, don't drag, your desks to move them.

You are responsible for your own job and the results of the group.

Work together within your group to help one another master the objectives.

If you have a question, ask your support buddies first.

You must be willing to help if a support buddy asks you for help.

If no one can answer a question, appoint one person to raise a hand for help from me.

Remember not to disrupt other groups.

Remember to use 1" voices.

MOVEMENT OF PAPER:

Once again, homework is placed in the large bin, located in the back of the room, which corresponds to the class period.

As often as possible, papers will be returned, and placed in the bin designated for your class, which is located in the front of the room.

Upon completion and/or when called for, papers will be passed up to the front of the room.

TAKING TESTS AND QUIZZES:

Keep your eyes on your own paper.

No talking. Talking will result in the test being taken away. I reserve the right to give the student a zero for the test or give partial credit after grading what had been completed up to the time of the infraction.

No disruptions.

Cheating will result in a zero.

You will have the opportunity each 9-weeks to re-take one Summative, within 3 weeks following the test.

KEEPING YOUR DESK AND CLASSROOM ORDERLY:

Please make sure you wipe your shoes before entering the room.

Hold on to whatever garbage needs to be thrown out and do so as you go out of the classroom. **This classroom is not the gym...we do not throw baskets!**

During independent study you may raise your hand, wait to be acknowledged, then go throw out your garbage.

Recycling bin is for paper only.

Place all other garbage in the trash cans.

Writing in the textbooks, on the desks or classroom walls is considered defacing School Board property and is reason for a referral.

LEAVING THE CLASSROOM:

Going to office/guidance counselor: request a pass prior to the beginning of class.

Going to the clinic: request a pass prior to the beginning of class and if you get sick during class raise three fingers (help), I will silently acknowledge you and write you the pass.

Water pass: raise hand ask : “¿Puedo beber agua?. Once I respond to your question, you may leave your seat, go to the front board where the pass will be located on a small clipboard, write your name, the time you are going out and quietly leave the room. Upon returning, write the time you came back and place the pass back on the clipboard and return to your seat quietly.

Water fountain: Located right outside our door.

Bathroom pass raise hand ask: ¿Puedo ir al baño?. Once I respond to your question, you may leave your seat, go to the front board where the pass will be located on a small clipboard, write your name, the time you are going out and quietly leave the room. Upon returning, write the time you came back and place the pass back on the clipboard and return to your seat quietly.

IMPORTANT: No restroom use the first or last ten minutes of class and only one person will be out with the bathroom pass at a given time.

I reserve the right to deny the pass if privilege is abused.

Water fountain: Located right outside our door

FIRE DRILL:

Remain quiet.

Quickly collect all your belongings.

Move quickly and quietly following this classroom’s evacuation route-student parking lot in front of the auditorium. We will stay together but if you are separated from the class, we will regroup under the shade of a tree until we are signaled to return to our class.

DISMISSAL AT THE END OF THE PERIOD:

Five minutes before class dismissal, cell phone will be picked from "La casa del Telefono"

You are to remain in your seat until I dismiss the class. The bell does not dismiss the class; the students do not dismiss the class. I will dismiss the class.

Make sure there is no garbage left on the floor.

OTHER IMPORTANT ISSUES:

We will do the following quickly and quietly with respect, consideration to others without disturbing other classes in session -Going to the library, walking in the hall during class time.

Responding to a severe weather alert and responding to a bomb threat: we will listen carefully and follow the school's verbal directions

GRADING SCALE: Grades will be entered weekly on Gradebook. Grades will be weighted as follows

90-100 A	0% Diagnostic
80-89 B	40% Formative
70-79 C	60% Summative
60-69 D	
0 -59 F	

Student signature: _____ Date: _____

Parent signature: _____ Date: _____

**THANK YOU! I WILL BE FAIR AND CONSISTENT IN ADMINISTERING MY GRADING POLICIES AND CLASSROOM PROCEDURES.
I'M LOOKING FORWARD TO A GREAT SCHOOL YEAR!**

Teacher: Sra. Jiménez

Class: Español 3

e-mail:zrjimene@volusia.k12.fl.us

Class goals: During this year, students are expected to expand their knowledge of Spanish through three major blocks: vocabulary, the grammar, and the practice of communication in the context of the “travels” to different Hispanic regions with all its challenges. **Santillana Español 3**, provides students with diverse and meaningful activities that will allow them to communicate effectively in the target language. The year will be based on following four pairs of enthusiasts of the Spanish language as they explore the Spanish-speaking world. The Textbook provide activities which aim to motivate the students and promote independent work. Florida’s history, population, and culture have a strong presence in this textbook. By the end of the year, it is expected that students will be better prepared to have real life conversations with Spanish-speaking members of their communities, and also appreciate and respect their culture.

Required texts and materials:

Santilla Español II Text and Workbook

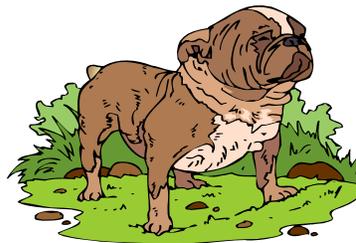
pencils and pens (black/blue and red)

highlighter

White binder 1” plastic cover

Notebook papers

Dividers



Needed for studying-optional

Note cards (in class practice and home study)

Major Units: Spanish 3 will be organized into **6 units of study**. These units are organized in the study of Latin American population. The vocabulary is organized by topic or situations related to the theme of the unit. The presentation of grammar is linked to a communicative function. Each unit is divided into three major blocks: **Las tares** (cultural connection), **los desafíos** (student challenges) and **para terminar** (wrap-up of lesson).

Lección Preliminar: “Un paso más” (another step) Review of the main objectives of Spanish Levels 1 and 2. Topics: Present Tense to talk about current actions and describe routines/ The present progressive Tense to talk about actions

that are happening at the moment of speaking/Regular and Irregular preterite tense conjugations to talk about actions completed in the past/ The regular and irregular affirmative commands forms and the interrogatives in order to ask and answer questions.

Unit 1: ¿Cómo eres?

Vocabulary- physical characteristics and personality traits. Family relationships, and biographies.

Grammar- Ser and estar. Comparatives and superlatives. The imperfect and the past progressive. Expressing possession. The preterite and the imperfect tenses, and time expressions for narration.

Culture- Lectura informativa: Una breve biografía. Lectura literaria: Los hermanos Ayar(leyenda Inca) Mapa cultural: La población latinoamericana.

Unit 2: Entre amigos:

Vocabulary- Personal relationship. Introductions. Expressions to invite, accept, and reject an invitation. Phone calls.

Grammar-direct and indirect object pronouns. Reflexive and reciprocal verbs. Expressing wishes, likes and preferences. Non-reflexive verbs used with pronouns. Expressing need or obligation, and speaking about the future.

Culture- Lecturas: Juegos precolombinos/El mensaje/La fiesta expression comunitaria

Unit 3: Tus cosas

Vocabulary-clothing and accessories, describing objects, household chores and professions

Grammar- the past participle. Talking about recent actions. The present perfect tense. Indefinites. Impersonal constructions. The pronoun “se”. The past perfect tense, and demonstratives.

Culture-Lecturas: Un hotel inolvidable. La casa de muñecas. La ciudad colonial.

Unit 4: Vida sana

Vocabulary- Food and nutrition. Healthy habits. The doctor’s office. The human body.

Grammar- Commands. Verbs that express change. Para and Por. Making value statements. The conditional tense, and giving advice and recommendations.

Culture- Lecturas: El blog personal de Sara. La leyenda del maíz. Alimentos básicos en el mundo hispano.

Unit 5: ¿Trabajas?

Vocabulary- Jobs and professions. Work and technology. Volunteering and community service.

Grammar-expressing certainty and doubt. The imperfect subjunctive. Giving details. The relative pronoun “que”. The gender of nouns. Expressing feelings Expressing difficulty.

Culture- Lecturas: Manuel Jalon (inventor). Musica-Ana M. Matute. Universidades Hispanas

Unit 6: Tus aficiones

Vocabulary- Free time and events . Sports. Travel and lodging.

Grammar- Expressing opinión. Grammatical forms of courtesy. Expressing probability. Expressing purpose. Indirect speech, and expressing place .

Culture: Lecturas: Historia de los Juegos panamericanos. Galletitas(Jorge Bucay. Deportes con tradición.

GRADING POLICIES AND PROCEDURES FOR SRA. JIMENEZ CLASSROOM

BASIC CLASSROOM RULES:

- Be present and on time. * Keep off electronic devices
- Bring all learning materials with you.
- Sit in your daily assigned seat.
- Respect other people and their property.

CONSEQUENCE for CHOOSING to break a rule:

7. Warning
8. Parent Contact
9. Referral with parent contact

THESE ARE THE PROCEDURES THAT WILL ESTABLISH OUR CLASSROOM CULTURE:

The first week you will be assigned a seat. For the remainder of the school year you will be assigned a different seat daily. This is done to maximize learning and to coincide with the tasks designed for the day.

ENTERING THE CLASSROOM:

Food, drinks, and/or gum are not permitted during instructional time.

When you enter this classroom, walk in quietly, turn off your phone,place it in “**La casa del teléfono**” and take your number. Sit in your assigned seat, get out your materials for work and get to work immediately on the assignment that is posted. Bell- work assignment is to be completed quietly on your own.

The assignment and the daily agenda will always be posted on the board. (Weekly agenda's will also be posted on Gradebook. (to see the daily agendas, click on the Narrative).)

If there is homework to be turned in, place it in the large bin corresponding to your class period. All homework assignments are due at the beginning of the period.

WHEN YOU ARE TARDY:

Bring a pass from the office. Enter the room quietly, find your assigned seat, and sit down.

A referral is going to be given if student arrives five minutes late.

WHEN YOU ARE ABSENT:

Check on Gradebook (click on the Narrative to see the specific daily agenda)

You will be given one day for each day absent to turn in make-up work. (Refer to School Policy as found in the **STUDENT HANDBOOK.** ** It is responsibility of the student or parent to request make-up work from the teacher.

If you are absent for a test or a quiz you will have one week to come in (before school-6:45; Or after school 3:00-3:45) and make up the quiz or test.

HOMEWORK:

Homework is collected at the beginning of the period.

I will accept late homework for partial credit.

Homework that is graded for correctness will be a formative grade.

PREVIOUSLY ASSIGNED PROJECTS AND/OR ASSIGNMENTS WITH DUE DATES:

All previously assigned projects and/ or assignments are due on the assigned date. Please make arrangement to get them to me if you plan on being absent.

Being tardy, does not excuse you from turning in your homework or dated project/assignment on time.

BINDER:

Each of you will decorate a computer paper to be placed in the cover front side of your binder (to be graded). This will be kept all year long. The back side will be used to keep your Syllabus-class procedures form signed.

The binder will contain your daily work: Should be organized by unit content: **Los desafios- vocabulario/gramatica /nota cultural**. **Tareas/Workbook assignment/ handout papers**

DURING INDEPENDENT STUDY, STUDENTS SEEKING HELP:

You are to raise your hand for permission to speak or if you need help.

DURING GROUP INSTRUCTION:

Be respectful and listen to others.

Raise your hand and wait to be called upon before answering.

COOPERATIVE LEARNING:

“The class will be divided into groups many times. The size of the group will depend on the nature of the activity. There is no need to ask if you can work with a particular person because the groups are not fixed. Prepare yourself for the career world, where you will be working with many different combinations of people on committees, in groups, and on project teams for different lengths of time.”

When getting together in groups please pick up, don't drag, your desks to move them.

You are responsible for your own job and the results of the group.

Work together within your group to help one another master the objectives.

If you have a question, ask your support buddies first.

You must be willing to help if a support buddy asks you for help.

If no one can answer a question, appoint one person to raise a hand for help from me.

Remember not to disrupt other groups.

Remember to use 1" voices.

MOVEMENT OF PAPER:

Once again, homework is placed in the large bin, located in the back of the room, which corresponds to the class period.

As often as possible, papers will be returned, and placed in the bin designated for your class, which is located in the front of the room. (Upon completion and/or when called for, papers will be passed up to the front of the room).

TAKING TESTS AND QUIZZES:

Keep your eyes on your own paper.

No talking. Talking will result in the test being taken away. I reserve the right to give the student a zero for the test or give partial credit after grading what had been completed up to the time of the infraction.

No disruptions.

Cheating will result in a zero.

You will have the opportunity each 9-weeks to re-take one Summative, within 3 weeks following the test.

KEEPING YOUR DESK AND CLASSROOM ORDERLY:

Please make sure you wipe your shoes before entering the room.

Hold on to whatever garbage needs to be thrown out and do so as you go out of the classroom. **This classroom is not the gym...we do not throw baskets!**

During independent study you may raise your hand, wait to be acknowledged, then go throw out your garbage.

Recycling bin is for paper only.

Place all other garbage in the trash cans.

Writing in the textbooks, on the desks or classroom walls is considered defacing School Board property and is reason for a referral.

LEAVING THE CLASSROOM:

Going to office/guidance counselor: request a pass prior to the beginning of class.

Going to the clinic: request a pass prior to the beginning of class and if you get sick during class raise three fingers (help), I will silently acknowledge you and write you the pass.

Water pass: raise hand ask : “¿Puedo beber agua?”. Once I respond to your question, you may leave your seat, go to the front board where the pass will be located on a small clipboard, write your name, the time you are going out and quietly leave the room. Upon returning, write the time you came back and place the pass back on the clipboard and return to your seat quietly.

Water fountain: Located right outside our door.

Bathroom pass raise hand ask: **¿Puedo ir al baño?**. Once I respond to your question, you may leave your seat, go to the front board where the pass will be located on a small clipboard, write your name, the time you are going out and quietly leave the room. Upon returning, write the time you came back and place the pass back on the clipboard and return to your seat quietly.

IMPORTANT: No restroom use the first or last ten minutes of class and only one person will be out with the bathroom pass at a given time.

I reserve the right to deny the pass if privilege is abused.

Water fountain: Located right outside our door

FIRE DRILL:

Remain quiet.

Quickly collect all your belongings.

Move quickly and quietly following this classroom's evacuation route-student parking lot in front of the auditorium. We will stay together but if you are separated from the class, we will regroup under the shade of a tree until we are signaled to return to our class.

DISMISSAL AT THE END OF THE PERIOD:

Five minutes, before dismissal, student will pick-up phone from "La casa del teléfono" and go back to seat.

You are to remain in your seat until I dismiss the class. The bell does not dismiss the class; the students do not dismiss the class. I will dismiss the class.

Make sure there is no garbage left on the floor.

OTHER IMPORTANT ISSUES:

We will do the following quickly and quietly with respect, consideration to others without disturbing other classes in session -Going to the library, walking in the hall during class time.

Responding to a severe weather alert and responding to a bomb threat: we will listen carefully and follow the school's verbal directions

METHODS OF ASSESSMENT: **Diagnostic (0%) **Formative (40%) *** Summative (60%)*

GRADING SCALE: Grades will be entered weekly on Gradebook. Grades will be weighted as follows

90-100 A	0% Diagnostic
80-89 B	40% Formative – Daily assessment/handout/Homework/Quizzes
70-79 C	60% Summative- Unit Test/Projects/Writing and Oral TEST
60-69 D	
0-59 F	

Once again, please note that I may override the final grade if your overall performance warrants it.

Student signature: _____ *Date:* _____

Parent signature: _____ *Date:* _____

THANK YOU! I WILL BE FAIR AND CONSISTENT IN ADMINISTERING MY GRADING POLICIES AND CLASSROOM PROCEDURES. I'M LOOKING FORWARD TO A GREAT SCHOOL YEAR!